

**Board of Public Works and Safety
Regular Meeting Minutes
July 01, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, Interim Street Commissioner Andrew Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Ms. Phillips offered an invocation immediately followed by the Pledge of Allegiance.

Announcements & Presentations

Request to Retire Service Weapon of Officer David Lucid - Police Chief O'Sullivan stated that Officer David Lucid had retired in May and that it is a department tradition to issue a retiree their service weapon. Chief O'Sullivan stated that Officer Lucid's service weapon is a Glock Generation 4, Model 23, Serial #TZB430, with an estimated value of \$340.00. Mr. Swinehamer made a motion to approve retiring the service weapon, and approved the stated value. This motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Public Comments

Ms. Stephanie Fuller of 4021 Leslie Court in the Knollwood Addition came forward to ask permission to hold her annual fireworks show July 27, 2013 at her home in the Knollwood subdivision. Ms. Fuller stated that she has insurance meeting the city's requirements and will submit a certification. A discussion was held. The matter was tabled and Mayor McGuinness asked Ms. Fuller to come back to the July 15th meeting.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 17, 2013
2. Board of Works Claims
 - #062213 Sewer Utility Claims in the amount of \$147,877.50
 - #062113 BOW Utility Claims in the amount of \$197,811.60
 - Pension Payroll in the amount of \$57,750.52
 - Payroll in the amount of \$363,281.42
 - #070313 Sewer Utility General Obligations in the amount of \$25,324.65

- #070113 BOW General Obligations in the amount of \$80,908.39
- #070213 Clothing Allowance in the amount of \$36,000.00
- #062813 BOW Utilities in the amount of \$171,835.93
- #062913 Sewer Utilities in the amount of \$9,905.70
- #061813 RDC Expenditures in the amount of \$86,092.86

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval of the Johnson Co.4-H Fair Parade Route on July 13, 2013 at 4:00 p.m.

Ms. Jennifer Westerfeld, the Fair Parade Chairman came forward and asked the Board to approve the 4H parade route. The route is the same as it was for the last several years. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Bid Opening - Hail Damage Repair Bids – City Attorney Gray opened bids for repair of hail damage at the Police Department. The following bids were received:

Brown Remodeling Company, Inc.	\$83,385.83
American Enterprises Inc.	\$78,500.00
White's Home Improvement	\$80,385.00
H & R General Contractors	\$101,693.39

Mayor McGuinness made a motion that these bids be taken under advisement, until the City Engineer can look them over, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request for Approval & Acceptance of the Pickett/Whitaker Minor Plat - Senior Planner Myers stated that the request is for approval and acceptance of the Pickett/Whitaker Minor Plat. The property is located at the southeast corner of Earlywood Drive and Hudson Street and is being divided into one block and two lots, 5 acres each. The Plan Commission reviewed and approved the preliminary plat. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

BOW Resolution No.: 13-02 Authorizing a Transfer of Surplus Property - Community Development Supervisor Linke stated this is to request two vehicles from the Planning Department be transferred to the Community Development Department. Mayor McGuinness made a motion to approve transferring the two vehicles identified as: 2006 Ford 500 VIN#1FAFP28136G14780 & 2005 Chevrolet Equinox VIN# 2CNDL23F356166138. This motion this was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

BOW Resolution No.: 13-03 Authorizing the Transfer of Surplus Property - Police Chief O'Sullivan stated that a 1998 Chevy pickup truck the Street department put in the surplus auction, is needed by the Police department. He requested that the Board authorize the transfer. Clerk-Treasurer Alexander stated that this vehicle was declared surplus at a prior meeting and suggested that the Board would have to reverse the surplus declaration, and then consider the request to transfer. Mayor McGuinness made a motion to remove the 1998 Chevrolet Truck VIN# 1GBGC24R5WZ123893 from the surplus list. This motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to transfer the same vehicle from the Street Department to the Police Department, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Change Order #1 for South Street Paving Project – Mayor McGuinness presented the request submitted by the City Engineer for approval of the change order from Dave O'Mara for additional work performed along South Street in the amount of \$38,903.00. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Change Order #2 for Lochry & Schoolhouse Project – Mayor McGuinness stated that the change order from Dave O'Mara is a reduction. A discussion was held. Mr. Swinehamer made a motion to approve Change Order #2 in the amount of \$2,958.00, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request that Board of Works pay the monthly Vectren bill for the location of the radio Tower Site at 645 Industrial Drive Clerk Treasurer Alexander explained that the Police department has been paying a Vectren bill for natural gas service at the City's non public safety radio equipment tower site. A discussion was held. Mr. Swinehamer made a motion to approve the Board of Works paying this bill, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Parking Issues on South Street - Parks & Recreation Center - Police Chief O'Sullivan stated that people are parking along South Street which blocks the view of people trying to turn out of the Masonic Home off Ashlar Drive. Chief O'Sullivan requested that the city paint the curbs yellow in this area. A discussion was held. Mr. Swinehamer made a motion to designate yellow curb area on Ashlar Drive which is the Masonic Home exit, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Discussion regarding America's Autogas Alternative Fuel - Mayor McGuinness told the Board that the city has been using LP gasoline or Liquid Propane an alternative fuel on selected city vehicles since Nov. 2012. The Mayor stated that the company, America's Autogas Alternative Fuel, is locally owned and is based in Franklin. He explained that so far they have exclusively used DPW vehicles for this project. DPW employee Roger Sanders stated that he has been driving a truck using LP alternative fuel since December and has not experienced any performance issues. Mr. Jim Hronopoulos owner of America's Autogas Alternative Fuel explained what was involved in converting a vehicle to use the alternative fuel. The cost of the LP fuel is \$1.69 gallon and the cost of the product does not fluctuate like petroleum. Mr. Hronopoulos stated that the alternative fuel burns 104 octanes, it is quieter, and reduces emissions. Mayor McGuinness stated that the two installations were paid for by DPW but that the fuel savings will pay for installation within 16/17 months. Mayor McGuinness said that he

would like to move forward and install this equipment on other city owned vehicles. A discussion was held.

Request to Submit Jobsite Supply Credit Application - Tabled from previous meeting

Interim Street Commissioner Duckworth asked that this matter be taken off of agenda. He said that the department can use the city credit card for purchases from this vendor. Mayor McGuinness made a motion to deny the request to submit a Jobsite Supply Credit Application, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to File Property Tax Liens - Unkempt Property - Clerk-Treasurer Alexander stated that the list of property addresses provided, are properties that were mowed by our Street Department but the invoices sent to the property owners have not been paid.

Unpaid Mowing - Unkempt Property		1-Jul-13
Parcel Number	Amount Due	Address
41-08-14-012-045.000-009	\$206.11	300 Hamilton Avenue
41-07-18-033-044.000-018	\$206.11	1828 Gardens Ct.
41-08-22-012-018.000-009	\$206.11	1026 Sunflower Ct.
41-08-14-012-025.000-009	\$206.11	934 Johnson Avenue
41-08-14-033-049.000-009	\$206.11	420 W. Jefferson Street
41-08-13-033-003.000-009	\$233.61	1045 E King Street
41-08-14-023-011.000-009	\$244.67	800 Walnut Street
41-05-28-044-065.000-029	\$206.11	1448 Maria Avenue
41-08-14-013-024.000-009	\$206.11	698 Yandes Street
41-08-03-034-030.000-009	\$206.11	2629 Branigin Creek Blvd.
41-08-14-033-041.000-009	\$206.11	544 W. Jefferson Street
41-08-14-012-013.000-009	\$206.11	1055 Graham Street
41-08-14-041-048.000-009	\$206.11	498 Yandes Street
41-07-18-033-016.000-018	\$206.11	Jefferson Estates II Sec. I Common Area Lake
41-05-34-033-083.000-009	\$206.11	1038 Lancer Drive
41-08-23-024-095.001-009	\$431.11	699 S Morton Street
41-08-13-033-017.000-009	\$206.11	69 N. Edwards Street

Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated that the 4th of July Fireworks program will take place Wednesday, July 3rd at the Masonic Home Circle. Mr. Orner also gave an update on the aquatic center which has been open for 35 days. Mr. Orner reported that revenue has increased substantially over the last 5 ½ years. He provided the following report in support of that claim.

JUNE

	2008	2009	2010	2011	2012	2013
Daily Admission	\$21,805.50	\$31,140.00	\$35,482.00	\$32,541.00	\$41,039.00	\$45,877.30
Pool Pass Sales	\$14,036.25	\$12,045.00	\$22,576.25	\$18,588.50	\$11,622.45	\$33,011.00
KKC Pool Pass Sales	\$0.00	\$0.00	\$0.00	\$7,130.00	\$7,688.00	\$7,936.00
Concessions	\$12,981.81	\$17,503.25	\$17,922.64	\$17,799.75	\$21,467.11	\$28,900.00

	2008	2009	2010	2011	2012	2013
Pool Rental	\$2,074.00	\$2,350.00	\$4,575.00	\$2,926.14	\$3,170.00	\$5,750.00
Chair Rental	\$699.00	\$1,384.00	\$1,882.00	\$1,774.00	\$2,002.00	
Aquatic Center						\$15,354.70
Birthday Parties						\$1,136.00
Locker Rentals						\$84.50
TOTAL	\$51,596.56	\$64,422.25	\$82,437.89	\$80,759.39	\$86,988.56	\$138,049.50

Police Chief O’Sullivan stated that a new officer (Matthew Harris) will be sworn in during the City Council meeting later this evening.

Community Development Director Linke thanked all the departments that helped out during the Smoke on the Square. She reported that it was a success.

Interim Street Commissioner Duckworth stated that there are two (2) vehicles that the Street Department had submitted to be sold at the surplus property auction that he would like to transfer to the Parks Department. Mayor McGuinness made a motion to withdraw a 1996 Ford Truck VIN# 1FTHF36H2TEA32178, and a 2000 Dodge Truck VIN# 3B6MC3659YM213622 from the surplus auction. The motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. A resolution will be brought back at the next meeting to cover transferring these vehicles from the Street Department to the Parks Department.

Mayor McGuinness also thanked everyone who helped with Smoke on the Square.

Mr. Swinehamer asked about the results of the Hurricane Road Pavement Study (Full Depth Reclamation – soil testing) Mayor McGuinness stated that the City Engineer is preparing to request bids for this project.

Clerk-Treasurer Alexander stated that there would be a joint meeting of the Board of Works & City Council on July 22 at 5:30 p.m. concerning proposed paving projects.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 5:57 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 7/10/2013

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer